

**U.S. Department of Labor**

Occupational Safety and Health Administration  
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June 3, 2021

Tiffany Patterson  
American National Red Cross  
DBA Northeast Donor Center  
700 Spring Garden Street  
Philadelphia, PA 19123

RE: OSHA Inspection #1521482

Dear Ms. Patterson:

During the recent inspection of your workplace at 1401 Rhawn Street, Philadelphia, PA 19111, a deficiency was found in regards to your recordkeeping as per 29 CFR 1904.30(a). A review of your OSHA 300 logs revealed that recordable injuries that occur at the Northeast Donor Center are being recorded on an OSHA 300 log and 300A form covering all the locations in the Penn Jersey Region.

At this time, OSHA would like to take the opportunity to issue this hazard alert letter in place of a violation to inform American National Red Cross that any recordable injuries that occur at establishments that are in operation for a year or longer must keep a separate OSHA 300 log for each establishment. Therefore, the Northeast Donor Center must list injuries and illnesses that occurred at this establishment on separate OSHA 300 and 300A forms for each calendar year.

When injury/illness logs are not maintained for individual locations, the ability to properly track, trend, and calculate injury/illness rates can impede the effectiveness of the location in the prevention of injury and illness, as well as difficulties in developing site-specific action plans.

We appreciate your cooperation in this matter. If you have any questions, please feel free to call me at (215) 597-4955.

Sincerely,

A handwritten signature in black ink, appearing to read "T. Downs".

Theresa Downs, CIH  
Area Director